

# Vehicle Expense Worksheet

Vehicle Description: \_\_\_\_\_

Date Placed in Service: \_\_\_\_\_ Buy  or Lease

Cost of Vehicle: \_\_\_\_\_

Do you or your spouse (if applicable) have another vehicle available for personal use?

Yes  No

Odometer at Beginning of the Year \_\_\_\_\_

Odometer at End of Year \_\_\_\_\_

Total Mileage for the Year \_\_\_\_\_

Business Miles \_\_\_\_\_ Personal Miles \_\_\_\_\_

Commuting Miles \_\_\_\_\_ Daily Average RT \_\_\_\_\_

How do you document your business usage? Log Book  Other

If other please explain: \_\_\_\_\_

Was this vehicle depreciated in a prior tax year? Yes  No

## Vehicle Expenses:

Fuel \_\_\_\_\_

Maintenance \_\_\_\_\_

Repairs \_\_\_\_\_

Tires \_\_\_\_\_

Insurance \_\_\_\_\_

License-Reg \_\_\_\_\_

Monthly Lease \_\_\_\_\_

Loan Interest \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_